

# South Lakes High School PTSA - September General Meeting

## Meeting Minutes 9/06/23

### SLHS Lecture Hall

- I. Meeting Call to Order - 6:47pm
- II. Welcome & Introductions
  - A. Vicky Stacy, PTSA President - overview of meeting agenda, attendee sign ins, introduction of PTSA Board members and committee chairs; ask was made for a Fundraising Chair
- III. 2023-2024 Vision
  - A. Connect, Collaborate, & Celebrate
    1. Vicky Stacy, PTSA President - presented on PTSA vision for the year including goals to:
      - a) Connect internally - make connections between students, parents, teachers, school community; underscore the fact that the PTSA org supports all of it, none of it can function without PTSA support and 501c3 designation (and all compliance required to maintain charity status); donations & membership help us support all these functions and groups!
      - b) Collaborate - with students (Student Ambassadors) staff and local businesses for support
      - c) Celebrate - highlight staff, teachers and student groups/clubs and recognize achievements
  - B. Communications/ Marketing
    1. Erin Gibbens, VP Communications - walked through new website moving to PTBoard, more streamlined and clean look

2. Nandini Rao, VP Programs - gave Programming update for the year; put out ask for mental health professional who work with adolescents and families to present at one of our upcoming general meetings; announced that Princeton Review will come for a special meeting to talk about SAT & ACT in October

#### IV. Principal's Welcome & Report

- A. Kim Retzer, South Lakes Principal - introduces herself to new parents, talks about her connection to the Reston community having grown up here
- B. Updates on early school events to kick off in a positive and encouraging way and make connections to each other. Examples such as seahawks in the community (STEAM project), sports teams & student reporters featured on local news, early year Leadership initiatives, block party, football spirit
- C. Homecoming Week updates - Game and Parade are on Friday 9/29; Homecoming event (Dance + Fall Festival) is Saturday, 9/30; all week will feature spirit days and events. Ask put out for parent chaperones to make it a safe and enjoyable event.
- D. Review of SIIP Goals for 23-24 school year - goals include academic performance, progress towards advanced coursework, addressing chronic absenteeism, discipline, science goal and math gap goal; all stats go up on school profile
- E. Hot Topics - attendance and tardiness - we risk losing accreditation if we have too many; working to deter but will be introducing Friday/Saturday detentions and other penalties if needed; Transportation update - be mindful of buses and bus lanes; late bus info shared, public bus passes available for free also
- F. Advisory update - meeting on a more regular basis this year, every green day for 35 minutes; time used for kids to connect with each other and do

some SEL things; can use to study sometimes; remaining time in that block is for Seminar

- G. Encourage kids to get involved! Many activities plays, concerts, clubs, sports to get involved with (or start a new one). Something for everyone. Activity fair coming up during Advisory
- H. Ask of parents - positive communication, assume good intentions, communicate, ask questions; be involved, work with the school to make the best experience possible for everyone
  - I. Upcoming dates and items of note for parents for September and October
  - J. Info shared on SOAR (positive behavior initiatives)
- V. Approve Previous Meeting Minutes (May 9, 2023)
  - A. Motion made to approve; seconded
  - B. **APPROVED**
- VI. FY 2022-2023 Audit Report & 990
  - A. Larry Howell, Audit Committee Chair- presented Audit for FY 2022-2023 - audit completed 7/26/23 and no issues found with records
  - B. Kristen Chaddock, Outgoing PTSA Treasurer- presented 990 for FY 2022-2023 - 990 submitted & accepted by IRS on 8/14/23
- VII. Approve FY 2023-2024 Budget
  - A. Ashley Kowalcyk, PTSA Treasurer- presented proposed budget for FY 2023-2024
  - B. Motion made to approve; seconded
  - C. **APPROVED**
- VIII. Treasurer's Report
  - A. Ashley Kowalcyk, PTSA Treasurer- presented Treasurer report through August 31, 2023
- IX. Committee Updates

## A. Pantry

1. Mazie Barcus, Food Pantry Rep presented updates on Pantry
  - a) Who we serve, how it works, how we get donations, how many we serve (numbers are increasing); 170 families served at last distribution; 120 student shoppers; How we partner with local stores including Trader Joes, Wegmans, Safeway local parents, local foundations, Simple Gesture, Capital Area Food Bank, Churches and always looking for others; all of this takes a lot of volunteers - kids can earn service hours!
  - b) DIYW 0.5K fundraiser is coming up October 15th at Lake Anne Plaza - Pantry's only Fundraiser all year
  - c) Info about how to find volunteer opportunities for students

## B. All-Night Grad Party

1. Michelle France, All Night Grad Party (ANGP) Co-Chair
  - a) Event will be June 7, 2024 @ 10:30pm-4:30am
  - b) Shared general info on what event is (a safe, alcohol-free, drug-free party for graduated Seniors); described a little bit about how event works; shared QR codes for ordering tickets, lawn signs, homecoming flowers; discussed, volunteer opportunities and how to get involved

## C. Hospitality

1. Ashleigh Dorfman, Hospitality Chair
  - a) Shared event on Teacher Appreciation planned events for the year; discussed how to get involved or donate time/funds; working on getting some corporate/local business sponsors to help out as well (Northwest FCU & Wegmans helping with September breakfast for teachers)

D. Scholarships/Mini-Grants

1. Sarah Hobson, Mini-grants & Scholarships Chair
  - a) Presented info on PTSA scholarships - planning for 3, have budget for 2 need to raise funds for the 3rd
  - b) Presented info on Teacher Mini-grants - budgeted \$3500 (10@\$350 or until funds run out if requests are for lower than the \$350 limit)

E. Membership

1. We don't have a membership chair currently, still looking for someone; have a goal for more members this year - 200 Parents, 70 Students, 60 Teachers

F. Fundraising

1. Fundraising updates - looking for ideas, want to try some different things this year; want to work more with local businesses; call was made to sign up for Harris Teeter to support PTSA; looking for recommendations for other partnerships so please email [Fundraising@southlakesptsa.org](mailto:Fundraising@southlakesptsa.org) with ideas

X. Meeting Adjournment - 8:24pm